

JEFFERSON TOWNSHIP
Regular Meeting
Carsonville Fire Company Building
May 5, 2010

CALL TO ORDER

The May 5, 2010 Regular meeting of the Jefferson Township Board of Supervisors was called to order at 7:30 PM by Chairman Alan Loesch.

Members present: Chairman Alan Loesch, Supervisor Keith Crum

Secretary present: Robyn Loesch

Guests present: John Witmer, Randy Macko, Brenda Osman, Sheila Keiter.

APPROVAL OF PREVIOUS MINUTES

Alan Loesch made a motion to approve the minutes of the April 7, 2010 Regular Meeting, as written. Keith Crum seconded the motion. All in favor. Motion carried 2-0.

Alan Loesch made a motion to approve the minutes of the April 23, 2010 Special Meeting, as written. Keith Crum seconded the motion. All in favor. Motion carried 2-0.

TREASURERS REPORT

A summary of the current month's bills was read. A motion to pay the bills was made by Alan Loesch. Keith Crum seconded the motion. All in favor. Motion carried 2-0.

General Fund Bills – \$5,320.29 State Fund - \$ 0

CORRESPONDENCE

1. HRG – Bridge Scour plan of action for West Cross Rd. A copy was sent to the Township Engineer and a copy will be given to our EMC.

Persons to be Heard - NONE

ENGINEERING REPORT - NONE

FIRE COMPANY REPORT

John Witmer reported :

- A smoke investigation.
- Two calls for trees on roads
- A fire at an auto repair shop on Sheetz Rd.

PLANNING COMMISSION REPORT

Alan Loesch reported that there are currently three issues that they are working on.

- a highway occupancy permit ordinance
- upgrade stream designation for the North Fork of Powell's Creek
- Terry Flanagan is heading up a task force looking into recycling options.

Randy Macko is interested in working on the recycling project.

REGIONAL COMPREHENSIVE PLAN

They are currently still developing the Area Comprehensive Plan.

EMERGENCY MANAGEMENT REPORT

Brenda Osman said she looked into the two issues from last month's meeting. Dauphin County 911 will dispatch the State Police to an accident scene. There is a problem when 911 is called from a cell phone; depending on the area, the call may go to Perry or Cumberland 911 and these areas may or may not dispatch State Police if no one is injured. You have to ask which 911 center you have

reached. Brenda could not find any answer to Sheila's question about police response to the wrong address.

COG REPORT

Gil Hirschel, Dauphin County Conservation District gave a presentation on the new Floodplain Ordinances. Last month, COG also sponsored a Records Retention workshop by Sue Hartman of the Pennsylvania Historical and Museum Commission.

ROAD REPORT

- Keith Crum reported that they have worked on drainage on Carsonville Rd (100-200 block).
- Carsonville Rd. over the mountain will be closed May 19th from 8 Am to 7 PM for pipe replacement. We will notify State Police and Dauphin County EMA.
- The Ford truck is back from repair to dump bed.
- Tractor scheduled for general service.
- Both trucks will be taken in for inspections

Keith Crum wanted to place a bid, as soon as possible, for a single sealcoat on West Cross Rd., Hemlock Rd., and Middle Rd. Alan Loesch agreed and made a motion to place the bid. Keith Crum seconded the motion. All in favor. Motion carried 2-0.

OLD BUSINESS

1. The new sign has arrived. The Supervisors will send a thank-you note to Chuck Witmer, and also post a picture of the sign on our website acknowledging this donation. Sign posts will be installed between the telephone post and guide wires.
2. Comcast Franchise Agreement. The agreement is due in June. Atty. Laskowski is still reviewing it.

NEW BUSINESS

1. The PEMA required DAP -1 (PUBLIC DISASTER ASSISTANCE APPLICATION and AGREEMENT FOR FINANCIAL ASSISTANCE) for February snow storms was signed.
2. Procedure for trees on roads; first call Keith Crum and if he is not available, call John Witmer; if neither of them is available, call 911.
3. Two issues that the Township will have to look into about Records Retention. At the COG workshop it was recommended that each municipality make a policy resolution dealing with retention of such items as draft minutes, any sound recordings, and transitory communications (hard copy and email) with no required retention period and no longer of administrative value. Second, some permanent records should be kept in a fireproof cabinet. We will look into prices and options.

ADMINISTRATIVE/TAX ASSESSMENT PERMITS

1. #431 Wentzel-Morgan, 20' x 40' two story addition.
2. #432 Kurt Hertzler , 12' x 24' shed
3. #433 Rickie Leitzel, 12' x 24' shed

PUBLIC COMMENT (8:37)

Sheila Keiter gave the Supervisors a packet about MedEx; containing a news article, licensing documentation, and an Incident Report-911 System Exposure.

ADJOURNMENT

Alan Loesch motioned to adjourn the meeting, second by Keith Crum. All were in favor and the meeting adjourned at 8:39 PM.

Robyn Loesch
Secretary/Treasurer