

JEFFERSON TOWNSHIP
Regular Meeting
Carsonville Fire Company Building
April 7, 2010

CALL TO ORDER

The April 7, 2010 Regular meeting of the Jefferson Township Board of Supervisors was called to order at 7:31 PM by Chairman Alan Loesch.

Members present: Chairman Alan Loesch, Supervisor Keith Crum, Vice-Chairman Margaret Peterson.

Secretary present: Robyn Loesch

Guests present: John Witmer, Scott Rineer, Pam Crum, Shirley Witmer, Randy Macko, Brenda Osman, Sheila Keiter, Deb Everly, Ed Fisher of Light-Heigel.

APPROVAL OF PREVIOUS MINUTES

Alan Loesch made a motion to approve the minutes of the March 3, 2010 Regular Meeting, as written. Margaret Peterson seconded the motion. All in favor. Motion carried 3-0.

TREASURERS REPORT

A summary of the current month's bills was read. A motion to pay the bills was made by Alan Loesch. Margaret Peterson seconded the motion. All in favor. Motion carried 3-0.

General Fund Bills – \$5,273.84 State Fund - \$ 0

CORRESPONDENCE

1. Dauphin County EMA – copy of letter to PA EMA requesting appointment of Brenda Osman as Township EMC.
2. PA EMA – Brenda Osman's appointment acknowledged and forwarded to Governor's Office.

Persons to be Heard - NONE

ENGINEERING REPORT

Ed Fisher gave an update.

- Township was given the latest draft DCCD Floodplain model ordinance for our review. DCCD developed the ordinance under the new FEMA regulations. The DCCD model allows some structures, such as pavilions in the flood zone, but does not allow structures in the floodway. He will also get us a copy of the new DCED model ordinance, (this version only meets minimum FEMA standards). We will talk about these model ordinances next month.
- Act 167, new County-wide Stormwater management plan. This is now being reviewed by the County Commissioners; next week it will be sent to DEP; then it will be sent to all the municipalities.
- New proposed cell tower. Location to be near intersection of Powells Valley Rd. and Lukes Trail. The cell tower would fall under UCC regulations, Stormwater management, and land development. They are being sent to Light-Heigel to start the permit application process.
- Continuation of last month's discussion about the need to make some changes to our assessment permit process, administration, and permit fees. The majority of our permitting process already is being handled by Light-Heigel; as all new construction and additions to dwellings currently begin the UCC process through Light-Heigel. The Township only issues the Tax Assessment Permits. The Supervisors act as Tax assessment permit Officers; however this does not allow any Board of Appeal for a Tax Assessment Permit. The Supervisors are looking into Light-Heigel also issuing the Tax Assessment Permits if the following conditions could be met; reasonable cost and township reimbursement of expenses; quick turn around processing time; and timely updates to the Township of issued permits. This would also resolve some other issues by having an expert

review compliance to the State required stormwater management and floodplain management regulations. Ed Fisher said that based on their experience in other townships; that this could be done for a reasonable fee, processing time would be about 2-3 business days, and the Township could get activity reports at least monthly.

FIRE COMPANY REPORT

John Witmer reported :

- The Fire Company is still looking into the possibility of purchasing the lot next-door.
- They had about 200 people at the annual breakfast.
- Seven calls; two calls for trees on wires, a motor vehicle accident, a structure fire, two brush fires, one smoke investigation.
- Working on setting up a computer network using the Township modem line. Scott Rineer volunteered to help with the wiring and set-up.

PLANNING COMMISSION REPORT

Deb Everly reported that the current tasks for the Planning Commission are development of a highway occupancy permit ordinance and the upgrade stream designation for parts of Powell's Creek. Terry Flanagan is heading up a task force looking into recycling options. Deb also asked that the Supervisors give more direction on other future projects and assignments for the Planning Commission.

REGIONAL COMPREHENSIVE PLAN

Deb Everly and Alan both thought that we should make a greater local effort to inform residents about the developing Regional Plan.

EMERGENCY MANAGEMENT REPORT

Brenda Osman said she will be going to more EMC training on April 20th, which will also include information on reimbursement issues from the winter storms. They have installed a cabinet at the firehouse for the new base radio which will be use by both the Fire Company and EMC.

COG REPORT

Sgt. Amoriello of the PA State Police was the guest speaker.

ROAD REPORT

- Keith Crum reported that they have been filling pot-holes they ordered four and a half tons of cold patch last week. Most roads have been repaired but there is still more to do on Middle Rd., and some small spots on the mountain road.
- The plow was removed from the small truck.
- The tractor will be taken in for service.
- The small truck will be taken to Lancaster Truck next week to have the dump bed repaired and also get the headlight wiring short repaired.
- Pipe near the top of the mountain is collapsing, Keith has been calling vendors trying to get quotes but a lot of the contractors he has contacted are busy and not interested. There are also a few pipes that need to be replaced on the Back Rd. before any more paving is done. Keith will keep trying to get a telephone bid for replacement of all of these pipes.
- Alan Loesch made a motion that if the telephone quote for replacing all of these pipes (total) is less than \$10,000 that Keith should go ahead and place the job; but if the quotes are greater than \$10,000 then he can go ahead with an advertisement requesting sealed bids for the pipe replacement. Margaret Peterson seconded the motion. All in favor. Motion carried 3-0.
- Carsonville Rd. over the mountain will need to be closed for the day when the pipe is replaced. Keith will put up signs before the work begins.

Sheila Keiter said that she has a problem with the pipe by her house. She is not sure how the Township wants to handle runoff going into the pipe from her property. Keith said that he will come over and take a look at it, and they can talk about it.

OLD BUSINESS

1. Margaret Peterson reported that the new sign, that Chuck Witmer is donating, will be coming soon.
2. The County has finally received all of the overdue tax payments from Jayme Wentzel.
3. Keith Crum said that he has gotten several nice compliments about Brenda Osman, the new Tax Collector.
4. The Township's Schoolhouse Committee - building clean-up scheduled for April 24th . They will also be moving ahead with replacing the schoolhouse furnace.
5. Comcast Franchise Agreement. The agreement is due in June. Alan asked if we should have the Township solicitor take a look at it; all in agreement.
6. Sheila Keiter asked about the local EMS service. Robyn answered that she had contacted the EMS Federation. They said that Medical Express was not registered with them as an ALS emergency service provider and did not have an EMS "box" set up with County Dispatch.

NEW BUSINESS

1. The organization of old Township records will be an on-going project in the next few months. The first batch of obsolete records has been boxed up and is ready to be sent to the shredder. Alan Loesch made a motion to accept Resolution # 277-2010 authorizing the disposition of listed records in accordance with the Municipal Records Manual. Margaret Peterson seconded the motion. All in favor. Motion carried 3-0.
2. Macko on-lot disposal system. Randy Macko has just gotten the latest set of documents from DEP, and he will be sending the Township and his lawyer copies. He thinks that this process may finally be coming to an end and can eventually begin replacing his system. There was a general discussion about the still unresolved additional \$3000 financial security. Alan Loesch made a motion to drop this requirement of an additional \$3000 financial security (which was separate from the Installation and Maintenance Agreement, signed in June 2009). Margaret Peterson seconded the motion. All in favor. Motion carried 3-0.

Sheila Keiter asked if the old Oaths of Office could be retrieved from the boxes and maybe put up on the wall of the schoolhouse building. Robyn said she would see if she can find them in the boxes that are already packed up.

ADMINISTRATIVE/TAX ASSESSMENT PERMITS - NONE

PUBLIC COMMENT

Sheila Keiter said that she doesn't think that the County EMS CAD system is working correctly because her grandkids were playing with the phone, called 911, and the police came to her house instead of Monica's (across the street). Keith Crum said that he had called 911 to report an accident on the mountain and was told by the dispatcher to call the state police directly. Brenda Osman volunteered to ask someone at EMA about these issues.

ADJOURNMENT

Alan Loesch motioned to adjourn the meeting, second by Keith Crum. All were in favor and the meeting adjourned at 9:13 PM.

Robyn Loesch
Secretary/Treasurer