

JEFFERSON TOWNSHIP
Regular Meeting
Municipal Building

March 4, 2009

CALL TO ORDER

The March 2009 Regular meeting of the Jefferson Township Board of Supervisors was called to order at 7:31 PM by Chairman Alan Loesch.

Members present: Chairman Alan Loesch, Vice Chairman Greg Gusler, Supervisor Keith Crum
Secretary present: Robyn Loesch
Ed Fisher – Light Heigel & Associates
Guests present: Sheila Keiter, John Witmer, Justin Witmer, Woodrow Deiter, Mike Long (Burch Assoc.)

APPROVAL OF PREVIOUS MINUTES

Alan Loesch made a motion to approve the minutes of the February 4, 2009 Regular Meeting. Keith Crum seconded the motion. Motion carried 3-0.

PERSONS TO BE HEARD

Mike Long, of Burch Associates, presented revisions to the Troutman/Hess subdivision plans. Ed Fisher reviewed the revisions, and the final Troutman/Hess subdivision plan and sewage module were signed by the Supervisors.

TREASURERS REPORT

A motion to pay the following bills presented for payment was made by Alan Loesch. Keith Crum seconded the motion. Motion carried 3-0.

General Fund - \$7,559.04 State Fund - \$ 0

ENGINEERING REPORT

1. Ed Fisher gave an update on the Macko sewage module which was sent to DEP. Prior to Mike Brown issuing a sewage permit, Macko must give the Township a bond or guarantee.
2. Timbering activity at Mike Gustin's. Ed Fisher made a site visit. Township received a letter from DEP and DCCD about remediation of the lack of an erosion and sedimentation plan. The timbering operation appears to be finished, but the problems noted by DEP still have to be fixed. The problem will now be getting the logger to make repairs, and the property owner is ultimately responsible.

FIRE COMPANY REPORT

John Witmer reported that there were two calls during the past month; one call was missed because brush truck was out of service. The second call was an overturned car on Powells Valley Rd.

PLANNING COMMISSION REPORT - NONE

EMERGENCY MANAGEMENT REPORT - NONE

ROAD REPORT

Keith Crum reported that the newest material price sheet from Eastern Industries shouldn't impact our road plans this year. The day for the supervisors annual road survey will be in about three weeks, and Keith will schedule it with the other supervisors. The annual salt contract was discussed. The two choices are: to continue with Oceanport (which has been very responsive and easy to deal with), or join the State salt contract (for potential savings). This past year, the State salt contract was about \$25 less per ton than Oceanport's price. Alan Loesch made a motion to contract with the State for 180 tons of salt; seconded by Keith Crum: opposed by Greg Gusler. Motion carried 2-1.

OLD BUSINESS

1. Township Office lease with Fire Company – Certificates of Liability for both the Township and the Fire Company were received from Deibler & Straub. Justin Witmer asked if it would be better to spend the money toward repair of the existing Township Building, Keith Crum said that we still want to maintain the school-house building for community activities but it is not possible to put in bathroom facilities in the school-house. A motion was made by Alan Loesch to approve the lease of the Fire Company facilities; seconded by Greg Gusler; all in favor. The lease was signed by The Township and the Fire Company. The lease includes use of the Fire Company building and grounds for meetings, a secretarial office, and covers the Township's salt and anti-skid storage shed. Annual lease cost is \$3000.
2. Gypsy Moth bills have been sent out to ninety-nine landowners. Detailed information and maps are on the Township website.
3. The review our Agricultural Security Area Agreement is still ongoing (assigned to Greg Gusler).
4. The consultant for our QuickBooks program will be coming next week.
5. Winter maintenance bill to Rush Township – Keith contacted Rush Township and they agreed to pay \$800 before the next winter maintenance season.

NEW BUSINESS

1. Keith Crum presented a letter from the auditors that request seven procedural and record keeping changes future audits.
2. Keith Crum has made mileage sheets that should be used by anyone seeking mileage reimbursement.
3. Alan Loesch had asked Ed Fisher's input on the development of a Timber Harvest Ordinance. Ed Fisher provided an ordinance from another township as a starting point. A general discussion was held about what the focus of any future Township Ordinance should be. An ordinance could provide the Township early notification of timbering activity, so that we could monitor DEP compliance and also minimize damage to our local roads. In the past, the major problems caused by timbering activity have been; dirt on the road, edge of the road damage at temporary timbering access roads, location of these access roads (in regards to safety and sight distance), and other damage to the roads due to truck weight. A damage bond could resolve many of these issue. It was discussed if these goals need a specific timbering ordinance, or whether these issues could be addressed by a local temporary driveway ordinance. The issues and problems of imposing bridge and road weight limits were discussed. Ed Fisher will stay involved with handling this project.

4. Alan Loesch made a motion to rectify issues dealing with some previous entries made into our Ordinance Book based the list of recommendations provide by Atty. Laskowski. Alan Loesch made a motion to correct Ordinance J-121- 2008 was made but not seconded and was withdrawn. Greg Gusler said that asking to strike out the comments made to the ordinance book was more than what the solicitor asked for. Alan Loesch said that we have already spent \$540 on attorney fees on this issue, but he would withdraw the motion and go back to the solicitor for more specifics on this issue.

Alan Loesch made a second motion stating: "In order to correct errors and omissions within the Township's Ordinance Book, a motion affirming that the document in the book is a true and accurate copy of Jefferson Township ordinance J-123-2008 that was duly enacted during the November 5, 2008 Township meeting and further affirming that the signatures on the document in the ordinance book are the signatures of the Township Supervisors.

Furthermore, upon approval of this motion, the Township Secretary is directed to attest, sign and apply the Township seal according to proper procedures to Ordinance J-123-2008 in the Ordinance Book." Seconded by Greg Gusler; all in favor. (Secretary signed and sealed J-123-2008 already affixed in the book)

5. Alan Loesch made a motion to accept Resolution #269-2009, declaring intent to follow the schedules and procedures for disposition of records as set forth in the Pennsylvania Municipal Records Manual. Keith asked if this manual provided enough details on what to do. Robyn Loesch said that it was very detailed, but if there were any points that are unclear, she would call the State for guidance. Keith asked that documents be securely stored during this process. Motion seconded by Keith Crum; Greg Gusler opposed. Motion carried 2-1.
6. Alan Loesch made a motion that he be the primary solicitor contact-person, rather than the secretary. Seconded by Greg Gusler; all in favor.
7. A general discussion was held about selling the portable gas tank. The Township had an offer from Fox Trailers Repair for \$143. Greg Gusler preferred that local residents have a chance to bid on it. Keith Crum will try to find out if there are any other offers for the tank.

ADMINISTRATIVE/TAX ASSESSMENT PERMITS - NONE

PUBLIC COMMENT

1. Greg Gusler asked about Medic Express. Sheila Keiter said that she had not heard back from Medic Express about coming to a Township meeting. Alan Loesch said that through COG, there has been progress in resolving the reciprocity issue for BLS service. Medic 6 is meeting with local BLS units to see if an agreement can be worked out.

ADJOURNMENT

Alan Loesch motioned to adjourn the meeting, second by Greg Gusler. All were in favor and the meeting adjourned at 9:32 PM.

Robyn Loesch

Secretary/Treasurer